

Indian Institute of Information Technology, Surat

Minutes of First Meeting of Senate IIIT – PPP, Surat, Gujarat

Date 31-07-2019; Time: 4.00 pm

Minutes of the first meeting of the Senate of IIIT-PPP Surat Gujarat held on 31st July, 2019 at 3.00 PM in the Meeting Room of the Institute, SVNIT Campus. Surat, Gujarat. Following members were present:

1	Dr. J.S. Bhat Director, IIIT-Surat	Chairman
2	Dr. N.C. Shivaprakash Indian Institute of Science, Bangalore	Member
3	Dr. Agnikumar Vedeshwar Dept. of Physics, University of Delhi, New Delhi.	Member
4	Dr. (Smt.) Upena Dalal I/c Dean (Academic), IIIT-Surat	Member
5	Dr. V. H. Pradhan I/c Dean, Students' welfare IIIT-Surat	Member
5	Dr. M.A. Zaveri I/c Head, Department of Computer Science Engineering. IIIT-Surat	Member
6	Dr. J.N.Sarvaiya, I/c Head, Dept. of Electronics and Communication Engineering. IIIT-Surat	Member

The chairman welcomed the members for the first meeting of the Senate

Item No	AGENDA
S1.1	<p>Agenda: Regarding Criteria for admission to courses of study offered by the Institute.</p> <p>Admission to the institute is based JEE-main through JOSAA every year.</p> <p>Total Intake:</p> <p>2017-18: 60 (CSE) + 60 (ECE) = 120</p> <p>2018-19: 60 (CSE) +60 (ECE) = 120</p> <p>2019-20: 66(CSE)+66(ECE)=132</p> <p>See Annexure – I, for Seat matrix and Fee structure of 2019-20</p>

Decision of Senate	Senate approved the seat matrix for admission during academic year 2019-20.
S1.2	<p>Agenda: Regarding Creation of teaching and other academic posts:</p> <p>The present requirement of faculty:</p> <ol style="list-style-type: none"> 1. Assistant professor (Electronics and communication Engg): 04 2. Assistant Professor (Computer Science Engg): 04 3. Assistant Professor (Engg. Physics): 01 4. Assistant Professor (Engg. Mathematics):01 5. Junior Library Assistant: 01 <p>The present requirement of non-faculty positions are follows:</p> <ol style="list-style-type: none"> 1. Deputy Registrar (Admin and Academic) 2. Deputy Registrar (Finance) 3. Junior Assistant: 02 4. Data entry Operator: 01 5. Attendants: 02 6. Lab Assistants: 02 <p>These posts have been sanctioned by Governing Body in its second meeting held on 13-11-2018. Assistant professor/ Teaching Assistants were recruited: 02 TA in ECE and 1 TA in CSE. 2 lab Assistant were employed on contract basis and joined in March 2019. The duration of appointment was for 11 months from the date of reporting. The rules for recruitment and promotion were submitted to Governing Body for approval.</p>
Decision of Senate	Senate opined that student to faculty ratio shall be maintained at 15:1. At present the student strength is 120+95+119 =336, accordingly total faculty needed is 22. Senate approved to complete the recruitment of faculty and non-faculty as resolved in the 3 rd GB meeting held on 31-05-2019. In addition, contractual faculty shall be recruited at the earliest
S1.3	<p>Agenda: Academic courses offered by the institute: B.Tech. in CSE and ECE: curricula and syllabi.</p> <p>Curriculum was developed in 2017-18 by the mentoring Institute SVNIT. The first batch of students have just completed the fourth semester in May 2019. Although the curriculum was ready for 8 semesters, syllabus was ready only up to 4th semester. Now that students have reached the fifth semester, a revised curricula and syllabus have been prepared. The latest curricula, and the syllabi need approval. The curricula and the syllabi are attached as Annexure-IIA to IIE for consideration.</p>
Decision of Senate	Senate approved curricula and syllabi. However, opined to reduce the credit points that may burdening the students especially in first semester. Suggested to change the course credit for the subject FCP (CS-101) of first semester B.Tech. by introducing

	tutorial. The new scheme has credit 2-1-2 with marks 50-25-50, with a total of 125 marks. Total credit for the semester is 28 and total marks becomes 800.
S1.4	Agenda: The academic calendar of the institute was prepared and notified. It is prepared such that events are in time-synchronous with that of SVNIT as faculty of SVNIT are sharing the major workload. Calendar of event is attached as Annexure-III for consideration
Decision of Senate	Senate approved academic calendar of the Institute.
S1.5	Agenda: Rules governing the B.Tech. degree programme: The B.Tech. course is of four-year duration comprising 8 semesters. The rules and regulations or ordinance are framed and attached as Annexure-IV for consideration.
Decision of Senate	Following corrections were suggested by the members of Senate. <ol style="list-style-type: none"> 1. In 9.2 on page 11 it is 4.5 or less instead of 4 or less 2. In page 12 award of class is to be removed 3. In 11.3 attendance mark is to be removed and Assignment/Quiz 20 Marks 4. In 11.4 paragraph, starting from However, preparing the question paper the examination schedules uniform, should be removed and is to be replaced by one line: The duration of the end semester examination is 3 hours and question paper is of 100 marks. 5. Minimum 30% marks is required in End semester examination for qualifying. 6. Practical examination 25% and 25% distribution for continuous evaluation and end semester examination evaluation, respectively. 7. In 16.6 instead of inter se merit it should be only merit 8. In 16.7 20% and 80% should be replaced by 10% and 90% 9. NPTEL courses may be registered and the credit can be earned. The assessment should be done by the institute faculty. Such credit should not be more than 10% of total credits to be earned for degree.
S1.6	Agenda: Selection of members for Senate u/s 18(f) of IIIT-Act “three persons who are not the members of teaching staff co-opted by the Senate for their specialized knowledge” Following personalities have been contacted: <ol style="list-style-type: none"> 1. Sri. Anand Desai, Chairman – CII, Southern Gujarat Zonal Council, 710/SNS Business Park, Udana, Surat – 395007 2. Sri. Sharaschandra Shetty, Vice President & Head of Electrical (E & M) Division, Reliance Industries Ltd., Hazira, Surat. 3. Sri. B. Harish Kamath, General Manager, Hewlett-Packard, Global Delivery India Centre, HP Avenue, Electronics City – 2, Bangalore – 560100 4. Sri. Anil R. B. General Manager, L&T Hydrocarbon Engineering Ltd. Hazira Manufacturing Complex, Surat – 394510 5. Dr. Gampala Viswam, Scientist-G, Electronics and Radar Development Establishment, Ministry of Defence, Government of India, DRDO, C.V. Raman Nagar, Bangalore – 560093. 6. Sri. Mrinal Das, Electronics Centre of Excellence (e-COE), DCB-622, DLF Cyber-city, Patia, Bhubaneswar-24, Odisha, INDIA.

	These are executives/scientists in the respective Industries/Institutes will be instrumental in establishing the Institute-Industry linkage for the benefit of the students at UG, PG and PhD levels. Also, their industrial experience can be utilized in updating the syllabi as per the current trends in the technology. Biodata will be presented in the meeting.
Decision of Senate	Sri. Anada Desai, Sri. Sharaschandra Shetty and Sri. B. Harish Kamath were selected as members of Senate under the section 18(f) of the Act.
S1.7	<p>Agenda: Nominations for selection committees:</p> <p>1. Selection of Assistant Professor in CSE and ECE:</p> <ol style="list-style-type: none"> a) The Director - Chairperson b) Two Experts Nominated by the board - Members c) One Expert Nominated by Senate - Member d) Head of the Department - Member e) Deputy Registrar - Member <p>2. Selection of non-faculty:</p> <ol style="list-style-type: none"> a) Director – Chairperson b) One nominee from Governing body - Member c) One nominee from the list of experts submitted to GB - Member d) One nominee from the list of experts submitted to Senate - Member e) Head of the section/Dept/Center- Member <p>List of experts is prepared and submitted for approval, See Annexure - V</p>
Decision of Senate	The list of experts approved after inclusion of some women academicians from NITs and IITs in the list
S1.8	Agenda: As per the directive of MHRD, IIIT Surat shall have Industry consortium for the development of Institute-Industry relationship. Surat is known for diamond and textile Industries. There are other industries too. The representatives of local industries along with premier industries like HP, CISCO, HCL, INFOSYS, WIPRO, TEXAS INSTRUMENTS, SAMSUNG, LG, RELIANCE, L&T, and many more.
Decision of Senate	Senate advised the Institute to implement the idea of industry consortium at the earliest in consultation with nominated members of Senate from industries.
S1.9	Agenda: Any other item with permission of Chair
Decision of Senate	No items were considered

The meeting concluded with vote of thanks by the Chairman

DIRECTOR