

**IMPORTANT GUIDELINES to PARTICIPATING INSTITUTES
FOR ADMISSION PROCESS TO BE CONDUCTED DURING 9th-13th November, 2020**

In view of the COVID-19 Pandemic, CSAB-2020 core committee has decided that the admission process will be done in **ONLINE MODE** during **9th-13th November, 2020** as per already notified Schedule at JoSAA portal for the candidates who have accepted the allotted seat in JoSAA-2020 rounds.

- All the candidates who have accepted a seat during JoSAA-2020 rounds 1-6 are required to login to their account on JoSAA portal between 9th to 13th November, 2020 to **SECURE** the admission in the allotted Institute.
- **It is mandatory for every candidate to pay PARTIAL ADMISSION FEE (Rs. 40000/- for GEN, GEN-EWS, OBC-NCL and Rs. 20000/- for SC, ST, PwD candidates) by clicking the link given on the portal through online mode. The partial admission fee can be paid using Net Banking / Debit card / Credit card or State Bank of India e-challan.**
- The CSAB will remit the total collected amount from a candidate (after deducting the non-refundable processing charges of Rs. 2000/-) of **Rs. 33000/-+40000/- =73000/- (for GEN, GEN-EWS, OBC-NCL candidates) and Rs. 13000/-+ 20000/- =33000/- (for SC, ST, PwD Candidates)** to the participating institutes where candidate is finally admitted. Any refund out of this (if permissible) will be governed by the rules of finally Admitting Institute.
- The participating institutes can download the excel sheet (complete details of admitted candidates) from the JoSAA portal. Further, they can also download the uploaded documents of individual candidates from JoSAA portal.
- After paying the partial admission fee on the JoSAA portal, the candidates have been instructed to visit the Participating Institute website regarding **‘DETAILS OF ADMISSION PROCESS FOR FIRST SEMESTER 2020-21’** to complete the Institute Level admission process if they want so.
- All the participating institutes are requested to display their detailed admission modalities required and instructions for the candidates clearly on their website through the link **‘DETAILS OF ADMISSION PROCESS FOR FIRST SEMESTER 2020-21’**.
- The instructions should contain information regarding remaining fee payment (if any), hostel fee, documents required, schedule of classes etc.
- The participating institutes may decide the modalities and the amount of remaining admission fee (if any) to be paid by the candidate as per their fee structure. However, it is advised that Admitting Institutes (AIs) should not collect the remaining fee at this stage from the candidates who are willing to participate in the CSAB special rounds. Such candidate may be allowed to complete the admission modalities and payment of remaining institute fee after CSAB special

Rounds during **25th to 30th November, 2020** as per notified schedule of CSAB-2020 Special Round.

- The candidates who have secured admission are also eligible to participate in CSAB special rounds. Those candidates who want to participate in CSAB Special rounds, may be advised to visit the CSAB-2020 website (<https://csab.nic.in>) for details regarding the registration and participation in CSAB special round.
- All the participating institutes may see the status report on JoSAA portal through PI admin module regarding admission of individual candidate during 9th-13th November, 2020.